

Admin UT Hoop Shoot Lodge Directors

[Menu](#) ▾

District 8920

Includes lodges: 719,734,1673,2375,2442

Anthony Uriona	anthonyuriona321@gmail.com	(0719/001562)
dusty France	duzzyd3@gmail.com	(0734/001428)
Brian Lindsay	bslrrhd@msn.com	(1673/001912)
TODD SHINER	Toddshiner@gmail.com	(2375/001430)
Cynthia Shepherd	cinshalo@aol.com	(2442/001445)

District 8960

Includes lodges: 711,849,1550,1556,1743

Robert Pagnani	pagnanir@gmail.com	(0711/001652)
Michael Sorensen	msorensen62@gmail.com	(0711/001526)
Cole Allinson	callinson08@gmail.com	(0711/001686)
Justin Muir	mrscouter51@gmail.com	(0849/007752)
Carl Schade	jschade@emerytelcom.net	(1550/003249)
Lenna Lovan	drillgal2001@yahoo.com	(1550/003281)
Jeri Smith	jeriraesmith@gmail.com	(1556/002597)
Bettyann Archambault	bettyarcham@gmail.com	(1743/004980)
Arthur (Art) Oswald	artoswald07@gmail.com	(1743/006925)

2025 Lodge Contest Status Report

[Menu](#) ▾

2025 ▾ UT ▾ Display Lodges
 Sort by: Lodge Name Lodge #

Year = 2025 State: UT Sort By: Number

Name	Dist.	Online Calendar Date	Online Results	Final Report
Eureka Tintic, UT #0711	8960	Not submitted online.	Not submitted online.	No Report
Golden Spike, UT #0719	8920	11/16/2024	Not submitted online.	No Report
Park City, UT #0734	8920	Not submitted online.	Not submitted online.	No Report
Provo, UT #0849	8960	11/23/2024	Not submitted online.	No Report
Price, UT #1550	8960	11/02/2024	Not submitted online.	No Report
Cedar City, UT #1556	8960	11/09/2024	Not submitted online.	No Report
Tooele, UT #1673	8920	12/16/2024	Not submitted online.	No Report
St. George Dixie, UT #1743	8960	11/16/2024	Not submitted online.	No Report
Vernal, UT #2375	8920	Not submitted online.	Not submitted online.	No Report
Bountiful, UT #2442	8920	11/09/2024	Not submitted online.	No Report
10 lodges			0 submitted	0 Reports, 0 Contests

Antlers Report Fall Meeting 2024

We are still getting our Antlers program started. We have 19 Applicants.

~~At~~
We had a Antlers Kick off Suicide Awareness Dance. And a Meet and Greet Meeting.

We are currently working through the paper work to get them chartered. Our lodge is very excited to get them started.

UEA State Scholarships Committee Report Fall Meeting 2024

Members and Guests:

It is scholarship time again for the Elks Most Valuable Scholarship Contest and the UEA Scholarship Contest.

The ENF Scholarship has been available to students starting on August 1st and will continue to be available until November 12th.

Last year ENF decided to award all of the top 20 national finalist will each receive a 30, 000.00 scholarship. They will continue this award policy for this year as well.

Lodge judging will begin on December 6th through the.23rd.

District Judging will begin on Jan. 3rd through the 14th.

State Judging will start on the 6th of February and will continue until the 24th.

National Judging will take place from March 14th -24th and will be announced late March.

If anyone is interesting in judging at the district level, please see

For the North District – Bonnie Blackson

And for the South – Rebecca Yager

Please contact me if you are interested in Judging at the state level

The National Judging will be completed on March 24th and I should have the finalist at our convention in May .

The online applications for ENF Legacy Scholarship became available on September 1, 2023. The Deadline for the Legacy Scholarship is February 3rd, 2025. Remember that Legacy Scholarships are to be submitted online as well and will be judged by ENF. If you have members in good standing with children or grandchildren, that are seniors in high school, encourage them to apply for this scholarship. ENF has now waved the ACT requirements for all Legacy applicants and the winners are limited in each state, but this is a \$1000 a year for four years scholarship!!!

The UEA Scholarship is for seniors that are in a vocational, alternative, special needs or are in financial hardship. This scholarship is also funded by ENF money and gives us a chance to assist other students with their educational goals. This scholarship application is due by January 31,2025 to the local lodges. The UEA scholarship form is on elksinutah.org

Lastly, I would like to thank Bonnie Blackson and Rebecca Yager for accepting the roles of District Chairman.

Fraternally,

Jared Wanlass

Jared Wanlass

UEA Scholarship Chairman

State Soccer Shoot

2024 / 2025

The State Soccer Shoot was held again at Camp Wapiti in Settlement Canyon on Friday July 19th, 2024 from 3:30 pm to 6:00 pm. There 34 boys and girls that gave their all kicking for they're best scores. There were 17 boys from age 6 to 17 years old and there were 17 girls from age 2 to 17 years old. They were broken in to 6 different age groups and were each given a medal and ball cap for their participation at the soccer shoot.

There were 3 Elks and 5 volunteer's that helped though out the day. It was a very hot afternoon, but everyone seemed to have a good time helping the kids get their chance to shoot at the goals.

Cost for medals given out was \$ 0.00 gathered from years before. Cost for 60 ball caps made this year was \$525.00



State Soccer Shoot Chairman



SEPTEMBER, 2024 FALL MEETING

This is my second year as State Chair and several of the DAP chairs continued as well and are now sharing information even better this year. We still have some work to do get the information out to our members and the community what the illicit and dangerous drug trafficking is doing to our children. I have faith that we can do a great job and get everyone involved.

We had five lodges report to me with events from April-July and I want to thank all of you, great job. I am seeing on FB events with children in them but no sign that DAP has been involved. ER's and other committee chairs please reach out to your DAP chair and get them involved.

I recently sent out to the DAP Chairs the information regarding Red Ribbon week Oct 23-31 and having your local officials issue a proclamation declaring "Red Ribbon Week" in your city and surrounding areas. Let your city officials see what the Elks are doing in your community.

There are folders provided by the DAP Commission for each DAP chair along with a bag of swag. I have included in these folders the information needed for the "Enrique Camarena Award" we would like to see several come to State level for judging with one going to GL. Also, is the information for the poster, essay and video contests. This year's theme is **"Throw Away Drugs - Not Your Future"**.

Everyone has been reminded to report the volunteer hours, miles and events to each of their Lodge Secretaries for recording into CLMS under the 1801 DAP account. Please remember that participants are those attending the event not including the volunteers. 2023-24 wasn't the best for recording of the events. Let's try harder for 24-25.

Please feel free to contact me if you have any questions.

This concludes my report.

Respectively submitted,

Priscilla "Perk" Matteson
UEA State DAP Chair

Report presented and submitted at UEA Fall Meeting Sept 7, 2024 @ Camp Wapiti

The Utah Elk Publication was sent to all UEA and LOE members with a valid email address provided by Linda Gaines for the State Directory as well as me reviewing the LOE address book for those who may have been missed. If you did not receive an email (please check your SPAM and or Junk folder) please send an email to the ueanewsletter@gmail.com as well as to Linda Gaines so that she can update the address file.

Over 15 hours was spent working on this newsletter, with the set-up of the new email address, compiling and checking the valid emails. Collecting articles, editing for grammar, spelling and formatting, developing the new template for the newsletter.

12 articles were submitted for publication, resulting in 18 pages for the final edited newsletter. If you missed submitting an article for this publication, please submit to the ueanewsletter@gmail.com at least a month prior to the next meeting.

Newsletter sent via email on 8/23,8/24,8/25,9/3 due to the large amount of emails, over (2,000) the newsletters had to be sent on multiple days. Apologies in advance for those who received multiples. Google limits their free service to 500 emails per day.

Respectfully submitted,

Steffanee Wanlass, Editor Utah Elk.

Gov Relation

9-7-2024

Remember secretary to update your
Charity often @ least once a month
your DD's and myself get a
notice when you haven't updated :)

Continue to use you volunteer
reports and to keep our non tax
able status! IRS want money
from us and looking for ways to
get it.

At Grand Lodge this year it was
mentioned that 990T's should be
filed - Because if you don't and
your lodge gets audit they can go
back as far as they want - if you
file this year they can only go back
to the year the 990T is filed.

Right now I believe the amount is
still 1,000.00 - we are still try to raise
that amount - but no luck as of yet.

UBET Sept 6 2024

Board members ~~Present~~ Susan S Chairman
Brian L Treasurer
Bob M member
Michele A member
excused (Mary Alice - Louis - Susie)

minutes unavailable

Bylaws need to be written - from
Govern Board of UBE
due by March meeting

Tennille from provo lodge resigned
Michele Ashunth was appointed

discussed who approved and request for Ritual
Ritual / State Pres / S/DGER
Chairman

85 trustee's appointed Ken K - Susan S - Dave T - Bob P

Treasurer Report give by Brian L

4 Request 2 St George } all awarded
1 Bountiful }
1 Little Warriors }

Remember to turn in you ENF money on
a monthly basis - UBE assist UEA when we
don't make our set amount. Lodge quotes need to be
in BY MARCH meeting

Discussed about getting using funds from GEN Acct
Was mentioned to give funds Lodge
(matching) for Repairs/maintenance to their
Lodge. 1 time request

up to \$7500.00

need bids (best bid/best qualified contractor)

need to be lodge approved/voted

needs WBET agreed

needs Documentation

Before - during - completion

needs paid invoice submitted when finished

Ensure won't cover

PUBLIC RELATIONS

REPORT UEA FALL 2024

As of this writing we have 10 of 10 Lodges reporting on Public Relations...that is 100% reporting. We do not have everyone reporting correctly...but we do have them reporting.

It is good to BRAG about our Lodges...we do so much for the communities we service. We service the Veterans...from Ivins to Payson to Salt Lake City to Ogden...we cover them all...from wheel chair gardens to service projects. We also service the Little Warriors at Camp Wapiti, a one week camp designed for children who lost a parent in the service or those who took their own lives as a result of their service. For the younger folks...We service the Drug Awareness Program, Jr. Golf, Soccer Shoot and Hoop Shoot though out the State by attending many festivals and fairs and conducting a Jr. Golf session in May and a Hoop Shoot Competition in November.

We are an active group of Lodges and we need to get the word out...We are small...but we are mighty and we service the communities in our local areas...Elkdom's...Heart for America!!! And proud of it!

Bob Matteson

Public Relations Chair



Linda Gaines <lginutah@gmail.com>

UEA By-Law changes and voting

1 message

averettjay@gmail.com <averettjay@gmail.com>

Wed, Aug 28, 2024 at 9:02 PM

To: brendashaw65@gmail.com

Cc: horttc@yahoo.com, marns1946@hotmail.com, Linda Gaines <lginutah@gmail.com>

Brenda Shaw

UEA State President

This is the follow-up with our phone call.

Attached are the proposed changes (**marked in RED**) that need to be voted on Saturday at the UEA meeting.

On Friday, a discussion on the proposed changes will be held. Not sure how it will go, but you can handle them. Some will try to deflect on the issues. Stay firm.

As discussed, please start with **Item 2 - Eliminate President Elect**.

This shouldn't be too big of an issue.

Note* It moves the commitment for officers from 4 years to 3 years.

Then on to **Item 3 - Past State President** and then **Item 4 - Appendix Number Four**. I don't think there will have changes to these.

As you are aware **Item 1 - Changing from 3 meeting a year to 2 meeting a year with Spring Meeting in May and Fall Meeting in September**,

will be the biggest noise on Friday and you will have heard most of the Pro's and Con's.

On Saturday the procedure for voting is:

1. Have the item read.
2. Ask for a motion and a seconded.
3. At this point if there is an amendment made to the proposed By-Law item. **This is the only time an amendment can be made.**

(It must have a motion and be seconded, if it does the motion will be voted on by simple **majority vote**,

If it passes it will be read into the Item or if it doesn't pass the amendment motion is dead, and the original item question is voted on.

The vote will be a **2/3rd** for passing if not the Item question is dead).

4. No other discussion on Item.

71
66% = 51

Motion - Matt Orakan
2nd - Brian Lindsey Failed

Utah State Elks Association Item 1.

Amendment Glen Smith - State Convention - Jesse Gallo
Draft proposed changes: 3 to 2 UEA State meetings a year.
Carries

- ~~St. Conv.~~ 1. Spring Meeting in May and Fall Meeting in September. Wayne Barnes - March State Meeting
- 2. Nominations for Officers will be at Fall Meeting. Lance Wright
- 3. Incoming President will make all arrangements with the chosen Lodge to host their installation at Spring Meeting one year prior.

~~St. Conv.~~

~~FF~~ Failed
25

Table of Contents

CONSTITUTION

		Page
Article V	Meetings	3
Article VI	Officers	3
Article X	Utah Elks Assn. & Benevolent Trust Fund	5
Article XII	Adjuncts and Auxiliary Associations	6

BY-LAWS

Article I	Membership	9
Article II	Voting and Credentials	9
Article IV	Revenue of the Association	11
Article VI	Nominations, Elections, Installations	11
Article VII	Duties of Officers	12
Article VIII	Vacancies and Removal from Office	15
Article IX	Committees	15

CONSTITUTION OF THE UTAH ELKS ASSOCIATION

ARTICLE V

MEETINGS

Section 1. Each year the Association shall have a regular ~~st. conv.~~ Spring Meeting in May and a Fall Meeting held in September and any such other special Meetings as deemed necessary.

ARTICLE VI

OFFICERS

Section 4 Except as herein otherwise provided, each officer of the Association shall be elected, appointed, and installed at the Spring Meeting in May of the Association. And shall serve a one-year term until the next Spring Meeting or until a successor is duly selected and installed.

~~st. conv.~~

ARTICLE X

UTAH ELKS ASSOCIATION, INC., BENEVOLENT TRUST FUND

Section 3 The Utah Elks Benevolent Trust Fund shall be administered by a Board to be known as a Board of Governors, to consist of 7 delegates of the Member Lodges of the Utah Elks Association, to be appointed by the State Association President for terms of 1, 2,3,4,5,6 and 7 years respectively; and that thereafter at each **Spring Meeting** of the State Association on the first day thereof, the State Association President shall nominate, and with the consent of the Association, appoint one delegate of the Member Lodges of the State Association to serve as such Governor for the full term of 7 years. Vacancies in said board caused by death, resignation, or otherwise, may be filled temporarily until the next convention meeting, by appointment by the State Association President, and at the next Association Meeting such vacancies shall be filled by the State Association President, with the consent of the Association, in the same manner as a regular appointment.

Section 4 The Board of Governors are hereby granted and given plenary power to promote, develop, and administer the said Trust to accomplish its charitable, educational and benevolent purposes; that said Governors be, and are authorized and empowered to receive from any source any monies, securities or other property which may be properly transferred to them in trust, for the purposes for which the trust is established; to invest the same in such safe securities and other property, and to sell transfer and reinvest the same in such manner as shall best safeguard the Trust and assure the continuity of its income; and may either accumulate such monies, securities or other property as part of the corpus, using the income there of, or may invade the corpus with the approval of the State Association, or may use all or a part of such investment income or approved portion of the corpus withdrawal, securities or other property for the purposes of distributions, within the scope of the charitable, educational and benevolent purposes of the Trust. Such Board of Governors shall report annually to the State Association, at the time of the **Spring Meeting**, their activities, the income and expenditures of the Trust during the past year and the prospective work and activities for the future. The disbursement of all monies from the Utah Elks Benevolent Trust Fund shall be upon order of the Board of Governors, such order to be signed by the Chair and attested by the Secretary of such Board of Governors.

ARTICLE XII

ADJUNCTS AND AUXILLARY ASSOCIATIONS

Utah Past Exalted Rulers Association

Section 1. A. The Utah Past Exalted Rulers Association shall have one meeting each year during the **Spring Meeting**.

Section 1. C. The yearly dues will be agreed upon by the membership present at the **Spring Meeting**.

Section 1. D. Spring Meeting Officers consisting of a Grand Wattle (President) and a Grand Capon (Secretary-Treasurer) will be elected for a one-year term of office. Any Past Exalted Ruler in good standing may nominate any other Past Exalted Ruler in good standing for these offices.

BY-LAWS OF THE UTAH ELKS ASSOCIATION

ARTICLE I MEMBERSHIP

Section 4. Annual dues for each member on the rolls of a Member Lodge as of March 31 will be paid at or before the second business session of the **Spring Meeting** of the Utah Elks Association by each Member Lodge.

Section 4.A. Annual dues for the following year will be proposed by the Board of Trustees, approved by the Membership at the second business session of the **Spring Meeting**, and sent to the member Lodges for Ratification when the amount of dues changes.

ARTICLE II VOTING AND CREDENTIALS

Section 1. For the election of officers, the Secretary of the Member Lodge, an authorized agent or the Exalted Ruler of the Member Lodge shall, no later than April 15th of each year, file with the Secretary of the Association the names of the selected delegates and alternate delegates. Copies of the listing will also be provided to the Meeting Committee, and the Secretary of the Host Lodge. If at the opening of the first business session of the **Spring Meeting**, such names for any of the Member Lodges have not been filed with the Secretary of the Association, any member of such Members Lodge shall be eligible to become a delegate who shall have one vote.

ARTICLE III MEETINGS

Section 1. The Utah Elks Association shall have **two** regularly scheduled meetings as follows: **Spring Meeting to be held in May**, and Fall Meeting to be held in September, the dates to be established in advance at a regularly-scheduled meeting.

Section 2. **Incoming President will make all arrangements with their chosen Lodge to host their installation at Spring Meeting one year prior.** The arrangements will include a detailed description of available meeting location, banquet and other meal facilities, commercial lodging, transportation, and parking. The State Secretary will provide the estimated attendance of meetings et cetera upon Lodge request.

Section 4. The Host Lodge of all State Association Meetings shall provide suitable facilities for holding all business and social functions. Including Ritualistic Contest, Memorial Services, dinners, banquets, dances and whatever else may be provided for a least said meeting. Member Lodges, by April 15th, shall send to the Host Lodge a list of delegates who will vote in the election of new officers. The Host Lodge will pre-register all delegates prior to the first business session of the Convention. The State Association Meeting Committee shall provide the estimated number of people to attend each function. Said Host Lodge shall further provide for the reunion of the Past Exalted Rulers and the current Exalted Rulers of the Member Lodges of the Association, shall provide all programs recreation, and assist with the business sessions of the **Spring Meeting**. The Exalted Rule of the Host Lodge and the State Association Meetings Committee shall coordinate their programs with those of the Association and with this in mind, all programs must be approved by the Utah Elks Association Meetings Committee. The Association will, when appropriate, pay for its invited guests.

ARTICLE IV

REVENUE OF THE ASSOCIATION

Section 1.A. Annual dues to be paid on or before the beginning of the second business session of the **Spring Meeting** each year by a qualified Lodge for each member on the rolls of said Lodge as of March 31st of said year.

ARTICLE VI

NOMINATIONS, ELECTIONS, INSTALLATIONS

Section 2. Nominations, whether by Nominating Committee or from the floor, shall be made for all elective offices, except President, to be filled in the order in which they appear in the Constitution, and shall be the order of business next following Reports of Officers and during the first business session of the **Fall Meeting**.

Section 7. Installation shall be the last order of business of the last business session of the **Spring Meeting** It shall be by approved ritual exemplified by the designated installing officer and any officer may be installed proxy.

ARTICLE VII

DUTIES OF OFFICERS

Section 1. The President shall have general supervision and direction of all business and activities of the Association; when present, shall preside at all meeting of the Association; decide all questions of order subject to appeal to the Assembled Delegates of and duly constituted meetings of the Association; appoint the members of all committees, give due regard to the desires of the Member Lodges except those for which provision is otherwise

made; perform all other duties that may be required by the Laws of the Order, the Constitution and By-Laws of the Association and such as are customarily performed by a presiding officer; act as exofficio member of all committees and at the **Spring Meeting** next following the installation as President make a report of the administration, together with whatever recommendations that may be presented for the improvement of the Association.

Section 8.A.3. Before the vote on the annual budget, furnish a copy of said proposed annual budget to the delegates of each Member Lodge at the **Spring Meeting** in which it is to be approved. The proposed budget for the ensuing year shall be approved by not less than two-thirds (2/3) of the qualified votes present. The Trustees shall not authorize or approve the expenditure of any funds belonging to the Association in excess of those approved at said **Spring Meeting** except by due process as herein set forth.

Section 8.A.7. At the **Spring Meeting** of the Association, present a written report of its activities for the preceding year, a copy to be furnished to each Lodge, and perform such other duties as may be requested by the President, or assigned by the Constitution and By-Laws.

ARTICLE VIII

VACANCIES AND REMOVAL FROM OFFICE

Section 1. Whenever a vacancy shall occur in an elective office of the Association by reason of death, resignation, physical disability, removal or other cause, the duties thereof shall be assumed and performed until the elections at the next regularly scheduled **Spring Meeting** following the occurrence of the vacancy and until a successor has been duly installed, in the following manner: The Office of the President by the President-Elect; the Office of the President-Elect by the First Vice-President; the Office of the First Vice-President by the Second Vice-President; the Second Vice-President and the Secretary and the Treasurer as provided for in Sections 6 and 7 of Article VII. Vacancies in the Board of Trustees will be filled in accordance with Article VI Section 5 of the Constitution.

ARTICLE IX

COMMITTEES

Section 7.C. In all cases where a petty cash fund has been established, all accounts with receipts and remaining funds will be given to the State Secretary for compilation no later than the **Spring Meeting** unless specifically exempted by the Board of Trustees.

unanimous

- Motion Matthew Graham
2nd Jose Gallo

Utah State Elks Association Item 2.

Draft proposed changes: eliminate President Elect

1. Remove all reference to President Elect
2. First Vice President completing their term will be deemed elected to the Office of President for the following year.

Table of Contents

CONSTITUTION		Page
Article V	Officers	3
BY-LAWS		
Article VII	Duties of Officers	12

CONSTITUTION OF THE UTAH ELKS ASSOCIATION

ARTICLE VI OFFICERS

Section 1. The officers of the Association shall be President, First Vice President, Second Vice-President, Secretary, Treasurer, Trustees, Sergeant-at-Arms, Chaplain, Tiler, an Inner Guard, and Organist. **First Vice President completing their term will be deemed elected to the Office of President for the following year.**

BY-LAWS OF THE UTAH ELKS ASSOCIATION

ARTICLE VII DUTIES OF OFFICERS

Section 2. In the absence or inability of the President to act, the **Vice-Presidents** of the Association **(in succession)** shall perform the duties of the President. And shall be the ex-officio members of such committees as may be assigned by the President of the Association, and shall perform such other duties as shall be required by the Constitution and By -Laws, or as the President may assign.

Unanimous

Motion Matt Graham
2nd Suzanne Carter

Utah State Elks Association Item 3.

Draft proposed changes: Past State Presidents (P.S.P.) Association

1. P.S.P. (Past State Presidents) fall under the guidelines of Utah State Elks Association.
2. P.D.D. (Past District Deputies) fall under the direction of the Special Deputy Grand Exalted Ruler and will attend the Special Meeting in January to select the name of Elks for consideration as District Deputies.
3. P.S.P.'s and P.D.D.'s will attend a social Luncheon on Saturday with visiting dignitaries.
4. 6. 4. The President of the Past President Association or designate will act as Chairmen of the Advisory Council and help guild the council though its process but would only have a vote in case of a tie- breaker. And will assist U.E.A. Officers and Committees with their duties and promotion of Utah State Elks Association.

Table of Contents

CONSTITUTION

Article XII	Adjuncts and Auxiliary Associations	Page 6
-------------	-------------------------------------	-----------

BY-LAWS

No changes to UEA By-Laws

CONSTITUTION OF THE UTAH ELKS ASSOCIATION ARTICLE XII

Section 2 There will be established a **Past State Presidents Association** as an adjunct to the Utah Elks Association.

Section 2.A. The **Past State Presidents Association** shall hold meetings in conjunction with the regular meetings of the Utah Elks Association and such special meetings as may be deemed advisable to further the interest of Elkdom in Utah.

Section 2.B. Any **Past State President** in good standing in a Member Lodge is eligible for membership in this Association.

Section 2.C. Annual dues for membership in the **Past State President Association** will be set at the **Spring Meeting** by majority vote of the members present.

Section 2.D. Annually at the **Spring Meeting**, officers consisting of a **President and Secretary** will be elected for a one-year term of office, officers can be reelected by the membership.

Section 2.E.1. The President shall conduct and preside at all meetings of the **Past State Presidents Association** unless unable to attend.

Section 2.E.2. The Secretary of the **Past State Presidents Association** shall attend all meetings of the Past State Presidents Association, keep a record of the proceedings, issue membership cards, send copies of minutes of meetings to members, notify members of meetings and perform such duties as are normally expected of secretaries. **And receive dues, and such other monies from the members may be assessed or levied, the forward all monies to the U.E.A Secretary at the end of each meeting. Make such distribution as shall be voted upon by the P.S.P. Association.**

Section 2.E.6. 4. **The President of the Past President Association or designate will act as Chairmen of the Advisory Council and help guild the council though its process, but would only have a vote in case of a tie- breaker. And will assist U.E.A. Officers and Committees with their duties and promotion of Utah State Elks Association.**

Unanimous

Utah State Elks Association Item 4.

Motion Eric Crocker
and Glen Smith

Draft proposed changes to APPENDIX NUMBER FOUR

1. Change from Guidelines to Requirement
2. Hosting Lodge responsible the cost of: Housing, Meals, Drink tickets, Transportation and In-room gratuities for approved Dignitaries.
3. Registration monies in surplus are the property of the Hosting Lodge.
4. Any Lodge wanting to host a meeting and needs any financial help from U.E.A. must submit in writing a request to the U.E.A. Trustees for the amount and reasons of funds prior to the bidding on hosting meeting.

APPENDIX NUMBER FOUR REQUIREMENTS FOR LODGES HOSTING THE U.E.A. MEETINGS

These requirements must be read and **understood** by potential Host Lodges prior to bidding on a meeting. The Lodge E.R. should distribute the list of required duties and events to their officers, meeting chairperson, committee and L.O.E., or other helping group, before a decision is reached to bid on a meeting. The following general and specific requirement on each of the U.E.A. meetings held each year is intended to help the Lodge decide whether to bid on a meeting. **Any Lodge wanting to host a meeting and needs any financial help from U.E.A. must submit in writing a request to the U.E.A. Trustees for the amount and reasons of funds prior to the bidding on hosting meeting.**

6. Housing

The Hosting Lodge is responsible for the cost and reservations for the following: State President, State Sponsor P.G.E.R., Special Deputy G.E.R., Invited Visiting Dignitaries. Depending on which meeting is being hosted, the housing requirements will differ as to complimentary rooms required. Obtain as many complimentary rooms as possible from the headquarters hotel. The total number of invited guests and dignitaries is up to the State President and must be known well in advance.

7. Meals

Print agendas for all meetings including all meals, prices, place and times which will be include the following:

Thursday Night dinner, Friday Night dinner, Saturday Night banquet.

Two luncheons, Friday and Saturday, plus luncheons for PSP/PDD and L.O.E.

Three breakfast, continental or full-on Friday, Saturday and Sunday, plus breakfasts for P.E.R. and L.O.E. Past State Presidents Saturday.

Hosting Lodge is responsible for the cost of approved Dignitaries meals, transportation and in-room gratuities such as floral arrangements, beverages, fruit basket, et cetera.

8. Registration

Set up designated table with volunteers to man table.

Provide list of pre-registered Elks, listed by Lodge, to be checked off at table and added to as incoming members register.

Provide a means of identifying Registered Elks, i.e. stickers for badges or name badges for non-officers.

Suggested times:

Thursday, 2:00 P.M. to 8:00 P.M.

Friday, 7:00 A.M. to meeting start and 2:00 P.M. to 8:00 P.M.

Saturday, 7:00 A.M. to meeting start.

Registration monies are the Host Lodge's to help defray overall cost. Any surplus is the property of the Host Lodge.

9. Meeting Logistics

Provide the meeting room with adequate space and seats to host the expected number of members.

Make sure the meeting room is adequately heated or air conditioned and is properly lit.

Ensure that no outside noises, i.e. public paging from the lounge, intrude upon the proceedings in the meeting room.

Placement of banners, pictures, flags, alter emblems, and chairs in position.

Provide rooms or spaces for committee meetings of hour or more depending on chairperson's request.

Other Meeting Requirements

State Memorial service which is staged by the Host Lodge.

Room suitable for all Ritual Competition.

The Trustees and Break-out committee as listed in the meeting agenda will require rooms.

Open houses for Lodges promoting candidates on Friday.